



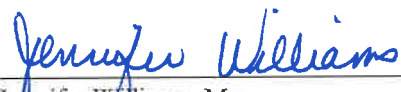
RESOLUTION 20-600
TOWN OF MOUNT CARMEL, TENNESSEE
RESOLUTION TO REPORT ADJUSTMENTS MADE BY THE
RECORDER TO THE FISCAL YEAR GENERAL FUND AND SEWER
FUND BUDGETS FOR THE VARIOUS DEPARTMENTS FOR THE
FISCAL PERIOD JULY 1, 2019, THROUGH JUNE 30, 2020, PER
ORDINANCE 19-486.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN
OF THE TOWN OF MOUNT CARMEL, TENNESSEE, AS FOLLOWS:

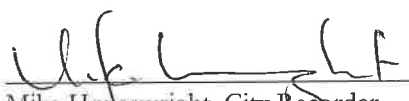
Section I. In accordance with previously passed Ordinance No. 19-486, the City Recorder was given
the authority by the Board of Mayor and Aldermen to make the attached adjustments within each
fund to the Fiscal Year 2020 General Fund and Sewer Fund Budgets: and

Section II. The Recorder reports to the Board of Mayor and Aldermen the attached adjustments to
the General Fund FY 2020 Budget and the Sewer Fund FY 2020 Budget (Exhibit A).

ADOPTED BY THE BOARD OF MAYOR AND ALDERMEN ON THIS THE 25TH DAY OF
JUNE 2020.


Jennifer Williams, Mayor

ATTEST:


Mike Housewright, City Recorder

APPROVED AS TO FORM:


John Pevy, City Attorney

Mount Carmel Senior Citizens Center, Inc.

100 E. Main Street PO Box 1424 Mt. Carmel, TN 37645

Senior Center - 423-357-3281 Sue Jarrett - 423-292-9551

April 7, 2021

Town of Mount Carmel
Mike Housewright, City Manager

Subject: Funding Contribution Request between Town of Mount Carmel and Mount Carmel Senior Center, Inc. for FY 21/22

This letter is to ask for your consideration in the funding contribution for the Senior Center. Your support means more than you know. Funding request is for \$30,000 (\$15,000 bi-annually). As you know, our funding has been reduced the last three years. [With the greatest being last year for a contribution of \$12K.]

As you can see from our ***"Actual Revenue and Expenditures Statement"*** FY 19/20 (enclosed), we worked hard with fundraising to help with our income and we strive to be good stewards of the monies we have. Everyone was hit hard in 2020 because of COVID Pandemic. We were no exception. This information only reflects 3 months of COVID. Even though our Center was closed on March 20, 2020 to "inside" use, we did not miss serving meals to members and the community. Whether it be frozen, hot or shelf staple, we served. Our "soft" reopening was February 1, 2021. We are open M-W-F, with guidelines in place to ensure member safety.

We will continue to have various programs, activities, trips and projects as things evolve with the pandemic. At this Center, we are FAMILY...we laugh together and we cry together. We support each other. And for many, this is the only family they have.

Members of the Board of Mayor and Alderman are encouraged to visit and see how important this Center is to so many people and to the Town. Thank you for helping us as we strive to meet the needs of our members and our community!

Respectfully,



Sue R. Jarrett
423-292-9551

Attached: Estimated Budget for FY 21/22
Financial Statement for FY 19/20

Mount Carmel Senior Citizens Center, Inc.

100 E. Main Street PO Box 1424 Mt. Carmel, TN 37645
423-357-3281 Senior Center - 423-292-9551 Sue Jarrett

Estimated Budget Statement Beginning July 1, 2021 - Ending June 30, 2022

Revenues	Amount	Expenditures	Amount
Estimated Funds @ beginning of FY	3751	Office Supplies	800
Interest	100	Utilities	3450
Fund Raisers	2000	Maintenance – Building	400
Donations	0	Maintenance – Vehicles	350
Contributions Hawkins County General Fund Town of Mt. Carmel	19,600 30,000	Gasoline	250
		Insurance – Building, Vehicle, Bond	3300
		Insurance – Health	n/a
Mt. Carmel Community Chest	500	Training	n/a
Membership	1000	Supplies: Kitchen, Custodial, COVID, etc.	1700
		Equipment	2000
		Member Enrichment	800
		Legal & Professional*	10,000
		Contract Labor	26,400
		Emergency/Savings	500
Total Funding	53,575	Total Expenditures	49,950
Amount of Estimated Surplus at end of Fiscal Year (FY) 21/22			3625

* In search of auditor. Current auditor retiring from auditing.

Respectfully,



Sue Jarrett, April 7, 2021

Meredith, Elkins & Feldman, PLLC
Certified Public Accountants

P.O. Box 1898
Morristown, TN 37816

Timothy J. Meredith, CPA, inactive
Ramona J. Elkins, CPA
Robert C. Feldman, CPA

Member: American Institute of Certified Public Accountants
Tennessee Society of Certified Public Accountants
Tennessee Association of Accountants

To Management
Mt. Carmel – Hawkins County Senior Citizens' Center, Inc.
Mt. Carmel, Tennessee

Management is responsible for the accompanying financial statements of Mt. Carmel – Hawkins County Senior Citizens' Center, Inc. (a not-for-profit corporation), which comprise the statement of assets, liabilities, and net assets—tax basis as of June 30, 2020, and the related statement of receipts and expenditures—tax basis for the year then ended in accordance with the tax basis of accounting, and for determining that the tax basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the tax basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the tax basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's assets, liabilities, equity, revenues, and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Meredith, Elkins & Feldman, PLLC

Firm's Signature

Morristown, TN

City, State

August 13, 2020

Report Date

Mt. Carmel - Hawkins County Senior Citizens' Center, Inc.
Statement of Assets, Liabilities & Net Assets - Income Tax Basis
June 30, 2020

ASSETS

Current Assets

Cash	\$ 93,042.55
Total Current Assets	<u>93,042.55</u>

Fixed Assets

Furniture & Equipment	60,187.81
Vehicles	20,862.00
Accumulated Depreciation	<u>(79,547.00)</u>
Net Fixed Assets	<u>1,502.81</u>

TOTAL ASSETS	<u><u>\$ 94,545.36</u></u>
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LIABILITIES & NET ASSETS

Net Assets

Net Assets - Unrestricted	90,794.51
Excess Revenue (Expense)	<u>3,750.85</u>
Total Net Assets	<u>94,545.36</u>

TOTAL LIABILITIES & NET ASSETS	<u><u>\$ 94,545.36</u></u>
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Mt. Carmel - Hawkins County Senior Citizens' Center, Inc.
Statement of Receipts & Expenditures - Income Tax Basis
For Year Ended June 30, 2020

Revenue		
Donation Income		
Town of Mt. Carmel	\$ 17,000.00	
Hawkins County	14,700.00	
Church Hill Community Clothes Closet	670.00	
Mt. Carmel Community Chest	500.00	
Fund Raising		32,870.00
Raffles/Auctions	2,361.37	
Snacks and Drinks	835.21	
Meals	610.00	
Other Fund Raising	1,581.00	5,387.58
Membership Fees		750.00
Interest Earned		132.88
Total Revenue		<u>39,140.46</u>
Expenses		
Advertising		67.48
Building Repairs and Maintenance		707.81
Contract Services		18,900.00
Depreciation & Amortization		554.61
Dues & Subscriptions		373.99
Fund Raising Expenses		763.96
Insurance Expense		
Liability Insurance	2,953.38	
Surety Bond	187.00	3,140.38
Lease Agreement		12.00
Legal and Professional Fees		
Auditor Fees	3,450.00	
CPA Fees	670.00	
State of Tennessee	140.00	4,260.00
Office Expenses		
Copier Maintenance	333.30	
PO Box Rental	64.00	
Postage	1.60	398.90
Supplies		1,606.31
Transportation Expense		298.80
Travel Expense		1,403.84
Utilities		
Internet and Cable	1,767.36	
Telephone	1,134.17	2,901.53
Total Expenses		<u>35,389.61</u>
Excess Revenue (Expense)		<u>\$ 3,750.85</u>



STATE OF TENNESSEE
ALCOHOLIC BEVERAGE COMMISSION

Davy Crockett Tower
500 James Robertson Parkway, 3rd Floor
Nashville, TN 37243
615-741-1602
www.tn.gov/abc



ANNUAL REPORT FORM

Name of Beer Board: Mount Carmel Beer Board Reporting Year: 2021

*Current Reporting Year is 2021

Address: PO Box 1421 100 E Main St City Mount Carmel State Tn Zip 37645

Contact Person: Mike Housewright Phone Number: 4233577311

Email: mike.housewright@mountcarmeltn.gov

Please complete all of the following questions.

1) Total number of beer permits issued (refers to both **new** and **renewed** permits): 4

a) number of beer permits issued for **off premises** consumption: 0

2) Total number of violations for sale of beer to a person under 21 years of age: 0

a) How many violations resulted from "sting" operations? n/a
*please see T.C.A. § 39-15-413 for the definition of "sting"

- How many of these violations occurred at an establishment participating in the responsible vendor program?
n/a

b) How many violations resulted from an arrest unrelated to a sting operation? n/a

- How many of these violations occurred at an establishment participating in the responsible vendor program?
n/a

c) How many "stings" were conducted pursuant to § 39-15-413 at an establishment participating in the responsible vendor program, where the underage person used in the "sting" was unsuccessful in making the purchase? 0

d) List name of the licensee or permit holder where each violation occurred:
(attach additional sheets if necessary)
0

e) List the specific penalty imposed by the beer board for each violation listed above:
(attach additional sheets if necessary)
n/a

(f) Other than sales to a person under the age of 21, how many other violations occurred? 0

(i) Please list types of violations that occurred other than sales to a person under 21 years of age: (attach additional sheets if necessary)
None

This report is required to be filed with the Tennessee Alcoholic Beverage Commission pursuant to T.C.A. § 57-5-605.

Report must be filed by February 1st