

TOWN OF MOUNT CARMEL, TENNESSEE

Agenda

**BOARD OF MAYOR AND ALDERMEN MEETING
NOVEMBER 25, 2014 - 5:30 P.M.**

**PUBLIC HEARING
5:30 P.M.**

- I. PUBLIC HEARING**
 - A. Safe Routes to School.**

TOWN OF MOUNT CARMEL, TENNESSEE

Agenda

BOARD OF MAYOR AND ALDERMEN MEETING NOVEMBER 25, 2014 – 5:30 P.M.

- I. **Call to Order**
- II. **Invocation & Pledge of Allegiance**
- III. **Roll Call**
- IV. **Welcome from the Mayor**
- V. **Approval of the Minutes of the Board of Mayor and Aldermen Meeting dated October 28, 2014, and the Committee and Department Reports.**
- VI. **Old Business**
 - A. Discuss Library Inclement Weather Policy.
 - B. Recognition of Alderman Frances Frost and Alderman Leann DeBord for their dedicated service to the Town.
- VII. **New Business**
 - A. Oath of Office by Representative Mike Harrison for Alderman Eugene Christian, Alderman Margaret Christian and Alderman Chris Jones.
 - B. Elect an Alderman to the Office of Vice-Mayor.
 - C. Approval of Members of Boards and Commissions
 - C. Annual Report to the Board of the Fair and Accurate Credit Transaction Act (FACTA).
- VIII. **Reports**
 - A. Mayor's Comments.
 - B. Department Reports.
- IX. **Adjourn to Reception for Newly Installed Officers**

TOWN OF MOUNT CARMEL, TENNESSEE

BOARD OF MAYOR AND ALDERMEN MINUTES November 25, 2014

BOARD OF MAYOR AND ALDERMEN MEETING

A regular meeting of the Board of Mayor and Aldermen of the Town of Mount Carmel, Tennessee, was held at the Town of Mount Carmel City Hall, 100 East Main Street, on November 25, 2014, at 5:36 p.m.

Those present and participating at the meeting:

Eugene Christian, Alderman
Wanda Davidson, Alderman
Leann DeBord, Alderman
Frances Frost, Alderman
Carl Wolfe, Alderman
Paul Hale, Vice-Mayor
Larry Frost, Mayor

Those absent:

None

Staff Present:

Christopher Raines, Jr., Town Attorney
Marian Sandidge, City Recorder
Tammy Conner, Certified Municipal Finance Officer
Carol Marsh, Court Clerk
Patsy Sumner, Postal Clerk
Annie Treadway, Postal Clerk
Jeff Jackson, Chief of Police
George Copas, Assistant Chief of Police
Ryan Christian, Fire Chief
Robbie Crawford, Volunteer Fire Department

CALL TO ORDER

The Mount Carmel Board of Mayor and Aldermen was called to order on November 25, 2014, at 5:36 p.m. by Mayor Larry Frost at Mount Carmel City Hall. Mayor Frost also chaired the meeting.

INVOCATION AND PLEDGE OF ALLEGIANCE

Alderman Frost conducted the invocation and Vice-Mayor Hale led the Pledge of Allegiance.

ROLL CALL

Marian Sandidge, City Recorder, conducted roll call. Board members present were Mayor Frost, Vice-Mayor Hale, Alderman Christian, Alderman Davidson, Alderman DeBord, Alderman Frost, and Alderman Wolfe. No members were absent. An attendance list is attached.

WELCOME FROM THE MAYOR

Mayor Frost welcomed all visitors to the meeting.

MINUTES, DEPARTMENT REPORTS

A motion was made by Alderman Christian seconded by Alderman Wolfe to approve the department reports, committee reports, and the minutes of the Board of Mayor and Aldermen meeting of October 28, 2014. The Board unanimously approved. Motion passed.

OLD BUSINESS

A. DISCUSS LIBRARY INCLEMENT WEATHER POLICY. At the January 28, 2014 Board of Mayor and Aldermen meeting the Board voted to close the library anytime the Hawkins County School system is closed due to inclement weather. Librarian Cindy Quigley asked the Board at the October 28, 2014 Board of Mayor and Alderman meeting to revisit that policy. She asked the Board to consider letting her make the decision whether or not to close the library. She reminded the Board that the schools are closed sometimes even when the roadways in Mount Carmel are clear. Following some discussion, a motion was made by Alderman Wolfe and seconded by Mayor Frost to close the library anytime the Hawkins County School system is closed. Alderman Frost reminded the Board the school system is closed during the summer. At that point, Alderman Wolfe and Mayor Frost withdrew their motions. Following some additional discussion, a motion was made by Alderman Wolfe and seconded by Vice-Mayor Hale to close the library anytime the Hawkins County School system is closed due to inclement weather. The majority of the Board agreed with the exception of Alderman DeBord, who voted "no". Motion passed.

B. RECOGNITION OF ALDERMAN FRANCES FROST AND ALDERMAN LEANN DEBORD FOR THEIR DEDICATED SERVICE TO THE TOWN. Mayor Frost recognized Alderman Frost and Alderman DeBord by presenting them with a plaque for their dedicated service to the Town.

NEW BUSINESS

A. OATH OF OFFICE BY STATE REPRESENTATIVE MIKE HARRISON. Mayor Frost introduced State Representative Mike Harrison, who administered the oaths of office to Alderman Margaret Christian, Alderman Eugene Christian and Alderman Chris Jones who were recently elected.

B. ELECT AN ALDERMAN TO THE OFFICE OF THE VICE-MAYOR. Mayor Frost asked for nomination for the office of Vice-Mayor. A motion was made by Alderman Jones and seconded by Alderman Davidson to nominate Alderman Wolfe for Vice-Mayor. A motion was made by Alderman Eugene Christian and seconded by Alderman Margaret Christian to nominate Alderman Paul Hale for Vice-Mayor. A motion was made by Alderman Davidson and seconded by Alderman Jones to nominate Alderman Eugene Christian for Vice-Mayor. Vote tallies were as follows:

Board Member	Vote for Vice-Mayor
Alderman Eugene Christian	Paul Hale
Alderman Margaret Christian	Paul Hale
Alderman Wanda Davidson	Eugene Christian
Alderman Paul Hale	Paul Hale
Alderman Chris Jones	Carl Wolfe
Alderman Carl Wolfe	Carl Wolfe
Mayor Larry Frost	Paul Hale

Alderman Paul Hale was re-elected to the office of Vice-Mayor. Motion passed.

C. APPROVAL OF MEMBERS OF BOARDS AND COMMISSIONS. Mayor Frost presented a list of his board and commission appointments with the exception of the library committee which he will present at a later date for approval. The following lists are the Mayor's recommendations for boards and commissions:

Mount Carmel Business Development Committee 2014-2015

Mayor Larry Frost, Alderman Eugene Christian, Jim Dean, Vice Mayor Paul Hale and Doug Skeens.

Mount Carmel Beer Board 2014-2015

Mayor Larry Frost, Alderman Carl Wolfe, City Recorder, Chief of Police, Brad Frye, Patricia Lumpkins, Bill Wheaton.

Mount Carmel Disabled Resident Access Committee 2014-2015

Disability Coordinator Marian Sandidge, Alderman Wanda Davidson, Safety Committee Chairman Paul Hale, Alderman Chris Jones, H.G. "Skip" Smith, Building Inspector Vince Pishner (Committee Advisor).

Mount Carmel Fire Committee 2014-2015

Chairman Fred Arnold, Alderman Carl Wolfe, Fire Chief Ryan Christian, Chad Jenkins, Fire Department Captain, Frances Frost

Mount Carmel Parks Commission 2014-2015

Mayor Larry Frost, Robert Mawk, Johnny Castle, Frances Frost, Alderman Eugene Christian, Evelyn Dean, Jim Heard, Rachel James, Vice-Mayor Paul Hale and Johnny Parker, Tracy Rafolowski

Mount Carmel Planning Commission Members 2014-2015

Ray Carter, Josh Bailey, Vice-Mayor Paul Hale, Donald Carter, Alderman Eugene Christian, Mayor Larry Frost, Garrett White, Janet Evans, Terry Fletcher, Chad Jenkins.

Mount Carmel Public Utility Board 2014-2015

Steve Epperson, Frances Frost, Don Taylor, Lawrence Herman, Alderman Margaret Christian, Chairman Fred Arnold.

Mount Carmel Construction Board of Adjustment and Appeals 2014-2015

Mathew Lane, Chad Jenkins, Don Carter, Terry Fletcher, Tim Lingerfelt, Vice-Mayor Paul Hale. Alternates: Cassandra Castle, Janet Evans.

Mount Carmel Human Relations/Title VI Committee 2014-2015

Coordinator City Recorder, Chief of Police, Steve Epperson, Fire Chief, Cindy Lopez, Evelyn Dean.

Mount Carmel Housing Authority 2014-2015

Vice-President Henry Bailey, President Don Taylor, Doug Ellis, Secretary Angie McLain, Josh Donihe. Advisors: Mayor Larry Frost, Alderman Chris Jones.

Mount Carmel City Judge 2014-2015

Judge Terry Risner

Mount Carmel/Church Hill/Surgoinsville Joint Recreation 2014-2015

Johnny Parker, Alderman Christian, Frances Frost

Mount Carmel Safety Committee 2014-2015

Mayor Larry Frost, Alderman Eugene Christian, Alderman Wanda Davidson, Alderman Chris Jones, Alderman Margaret Christian, Vice-Mayor Paul Hale, Alderman Carl Wolfe, City Recorder, Chief of Police, Fire Chief, Public Works Director, Sewer Plant Operator.

A detailed list of the above-noted boards, committees, and commissions, along with their terms, addresses and phone numbers are attached to the minutes. After some discussion, a motion was made by Alderman Christian and seconded by Vice-Mayor Hale to accept the Mayor's appointments as presented. The majority of the Board agreed with the exception of Alderman Davidson and Alderman Jones, who voted "no". Motion passed.

D. ANNUAL REPORT TO THE BOARD OF THE FAIR AND ACCURATE CREDIT TRANSACTION ACT (FACTA). The City Recorder presented the Board with the annual Fair and Accurate Credit Transaction Act (FACTA) report. All administrative employees are trained and in compliance. Both payroll and court programs are password protected. There were no reported breeches last year, and no reported cases of identity theft. First Utility District is contracted with the Town, and all of their staff is trained in compliance. No changes were made to the FACTA program last year.

REPORTS

A. MAYOR'S COMMENTS

Mayor Frost wished everyone a Happy Thanksgiving. He invited everyone to the first lighting of the Christmas tree on December 5, 2014, at 6:00 p.m. The tree is located on Main Street at the Gazebo. Following the ceremony everyone is invited to City Hall for refreshments. The Christmas Parade is scheduled for Saturday, December 6, 2014 at 2:00 p.m. Line-up for the parade begins at 1:00 p.m. at Hardee's. Should the parade be rained out, it will be December 13, 2014 at the same time. The annual Fire Department Santa Run will start at 8:00 a.m. on December 20, 2014.

Alderman Davidson recognized Mount Carmel resident, Janice Christian Dean, who recently compiled a book, *In the Shadow of Holston River Mountain, Solitude, Liberty Hill, and Mount Carmel*. It is a wonderful group of photographs and history of the Town of Mount Carmel. She urged everyone to contact Mrs. Dean to get their copy. Alderman Davidson requested permission from Mayor Frost for Mrs. Dean to leave her books at City Hall for sale. The request was denied by Mayor Frost. However, he gave her permission to sell her books daily at the Post Office from 12:00 p.m. to 2:00 p.m. with her presence.

B. CITIZEN COMMENTS

There were no citizen comments.

C. DEPARTMENT REPORTS

Department heads written reports are attached to the minutes.

ADJOURN

Being no further business, a motion was made by Vice-Mayor Hale seconded by Alderman Wolfe to adjourn the Mount Carmel Board of Mayor and Aldermen meeting at 5:59 p.m. The Board unanimously agreed. Motion passed. Meeting was adjourned to a reception for the newly installed officers.

Approved: *Larry Frost*
Larry Frost, Mayor

Attest: *Marian L. Sandidge*
Marian Sandidge, City Recorder



TOWN OF MOUNT CARMEL, TENNESSEE

Sign In

ATTENDANCE RECORD

DATE: **NOVEMBER 25, 2014**

BOARD OF MAYOR & ALDERMEN MEETING

1. Marian Sandidge	23.
2. Annie Treadway	24.
3. Tammy Conner	25.
4. Patsy Sumner	26.
5. Bill Wall	27.
6. Margaret Christian	28.
7. Phyllis Wilton	29.
8. Carol Marsh	30.
9. Cheryl	31.
10. Tom DeBord	32.
11. Sara DeBord	33.
12. Mike DeBord	34.
13. Janice Dean	35.
14. Bill Dean	36.
15. Nancy Wolfe	37.
16. John Coatsworth	38.
17. Ed Senbolt	39.
18. Don Taylor	40.
19. Larry Fry	41.
20. Nancy Davidson	42.
21. Gary Denton	43.
22. David Sanders	44.

TOWN OF MOUNT CARMEL, TENNESSEE

Sign In

ATTENDANCE RECORD

DATE: **NOVEMBER 25, 2014**

BOARD OF MAYOR & ALDERMEN MEETING

1. <i>[Signature]</i>	23.
2. <i>[Signature]</i>	24.
3. <i>[Signature]</i>	25.
4. <i>[Signature]</i>	26.
5.	27.
6.	28.
7.	29.
8.	30.
9.	31.
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20.	42.
21.	43.
22.	44.

TOWN OF MOUNT CARMEL, TENNESSEE

BOARD OF MAYOR AND ALDERMEN MINUTES January 28, 2014

BOARD OF MAYOR AND ALDERMEN MEETING

A regular meeting of the Board of Mayor and Aldermen of the Town of Mount Carmel, Tennessee, was held at the Town of Mount Carmel City Hall, 100 East Main Street, on January 28, 2014, at 5:30 p.m.

Those present and participating at the meeting:

Larry Frost, Mayor
Paul Hale, Vice-Mayor
Eugene Christian, Alderman
Wanda Davidson, Alderman
Frances Frost, Alderman
Carl Wolfe, Alderman

Those absent:

Leann DeBord, Alderman
Christopher Raines, Jr., Town Attorney

Staff Present:

Marian Sandidge, City Recorder
Vince Pishner, Building Inspector
Fred Arnold, Wastewater Treatment Plant Manager

CALL TO ORDER

The Mount Carmel Board of Mayor and Aldermen was called to order on January 28, 2014, at 5:30 p.m. by Mayor Larry Frost at Mount Carmel City Hall. Mayor Frost also chaired the meeting.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Frost conducted the invocation and Vice-Mayor Hale led the Pledge of Allegiance.

ROLL CALL

Marian Sandidge, City Recorder, conducted roll call. Board members present were Mayor Frost, Vice-Mayor Hale, Alderman Christian, Alderman Davidson, Alderman Frost, and Alderman Wolfe. Alderman DeBord and Attorney Christopher Raines were absent. An attendance list is attached.

WELCOME FROM THE MAYOR

Mayor Frost welcomed all visitors to the meeting, and reminded anyone who wished to speak to fill out a comment card.

CONSENT AGENDA, MINUTES, DEPARTMENT REPORTS

A motion was made by Alderman Wolfe seconded by Alderman Christian to approve the consent agenda, department reports, committee reports, and the minutes of the Board of Mayor and Aldermen meeting of December 17, 2013. The Board unanimously approved. Motion passed.

NEW BUSINESS

A. ORDINANCE NO. 14-401. AN ORDINANCE OF THE TOWN OF MOUNT CARMEL, TENNESSEE, AMENDING THE FISCAL YEAR 2013-2014 GENERAL FUND BUDGET, PASSED BY ORDINANCE NO. 13-395. (first reading) Mayor Frost presented Ordinance No. 14-401, "AN ORDINANCE OF THE TOWN OF MOUNT CARMEL, TENNESSEE, AMENDING THE FISCAL YAR 2013-2014 GENERAL FUND BUDGET PASSED BY ORDINANCE NO 13-395." Following some discussion about the wall repair and hiring a part time certified D.O.T. mechanic/public works employee, a motion was made by Alderman Wolfe and seconded by Alderman Christian to adopt Ordinance No. 14-401 as presented. Those voting Yes: Christian, Davidson, Frost, Wolfe, Hale and Mayor Frost. Those voting No: None. Those Absent: DeBord. Mayor Frost announced that Ordinance No. 14-401 passed on its first reading.

B. RESOLUTION NO. 14-512. A RESOLUTION BEFORE THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF MOUNT CARMEL AUTHORIZING THE MAYOR TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS IN THE AMOUNT OF \$525,000 TO ASSIST IN A WASTEWATER TREATMENT PLANT UPGRADE PROJECT. Mayor Frost presented Resolution 14-512, "A RESOLUTION BEFORE THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF MOUNT CARMEL AUTHORIZING THE MAYOR TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS IN THE AMOUNT OF \$525,000 TO ASSIST IN A WASTEWATER TREATMENT PLANT UPGRADE PROJECT." The Mayor told the Board that the grant would be in the amount of \$525,000 with the Town's portion for the upgrades being \$20,000. Plans are to add a secondary clarifier and, if funds are available, improve the chlorine delivery system at the wastewater treatment plant. A motion was made by Aldermen Christian and seconded by Alderman Wolfe to approve Resolution 14-512 as presented. The Board unanimously agreed. Motion passed.

C. DISCUSS LIBRARY FLOORING. The Mayor explained to the Board all of the cost estimates to replace the carpet with tile at the Library exceed the \$5,500 appropriated in the FY2014 budget. Following much discussion, a motion was made by Vice-Mayor Hale seconded by Alderman Wolfe to have Alderman Christian work with the Library Board in preparing the specifications for the flooring. Once the specifications are complete he is to get them to the City Recorder to bid out the flooring project. The Board unanimously agreed. Motion passed. Following further discussion, a motion was made by Vice-Mayor Hale seconded by Alderman Christian to amend the Library budget \$2,000 to allow for the additional cost for the flooring. The Board unanimously agreed. Motion passed.

Weather Policy { Since the Board had recently been faced with the decision of whether or not to close the library due to inclement weather, Alderman Frost asked the Board for direction in this matter. Following some discussion a motion was made by Alderman Frost seconded by Alderman Wolfe to close the Library anytime the Hawkins County School system is closed due to inclement weather. The Board unanimously agreed. Motion passed. The City Recorder was then instructed to have the Town Attorney prepare an Inclement Weather Policy stating same and present the Resolution to the Board at the next Board meeting.

D. REPORT TO THE BOARD FROM THE SEWER PLANT OF AN EMERGENCY PURCHASE OF \$13,184.14. Fred Arnold told the Board the blowers are crucial to the operation of the Wastewater Treatment Plant. When the blower recently failed it had to be replaced at a cost of \$13,184.14. He told the Board he had more bad news. Evidently, both blowers installed as part of the 2010-2011 EECBG grant were substandard and needed to be replaced. Both blowers were also out of warranty. After the first one failed, the second began to fail. The second blower motor is currently being repaired. The EECBG grant required American made materials, but it was discovered during the repair that the blowers were Italian placed in American cases. Fred and Jim Heard researched blower repair vs. blower replacement. The cost to repair the second blower was approximately \$8,000. The cost for a new blower was approximately \$13,000. They decided it was best to replace both blowers with a more reliable brand instead of trying to repair the Italian blowers. Also, it would standardize the blowers. They decided that Roots blowers were the best option for our system. A motion was made by Vice-Mayor Hale and seconded by Alderman Christian to approve the emergency purchases to replace both blower motors. The Board unanimously agreed. Motion passed.

OLD BUSINESS
NONE

REPORTS
MAYOR'S COMMENTS

Mayor Frost reminded everyone how much he appreciated the Town employees and what they do. He commended the Public Works employees and the job they do during the recent snow storms. He also

commended Jim Heard and the job he does for the Wastewater Treatment Plant and for going on emergency calls during the night when others were asleep.

Since it had snowed all day and continued to snow during the meeting, the Mayor reminded everyone to drive safe going home

CITIZEN COMMENTS

There were no citizens that wished to speak.

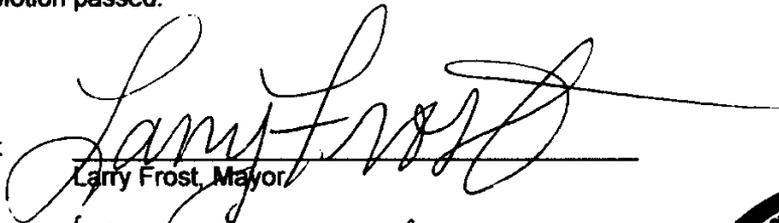
DEPARTMENT REPORTS

Department heads written reports are attached to the minutes.

ADJOURN

Being no further business, a motion was made by Alderman Frost seconded by Alderman Christian to adjourn the Mount Carmel Board of Mayor and Aldermen meeting at 6:41 p.m. The Board unanimously agreed. Motion passed.

Approved:


Larry Frost, Mayor

Attest:


Marian Sandidge, City Recorder



Oath of Office
Town of Mount Carmel, Tennessee
Alderman

I, *Eugene Christian*, having been duly elected as alderman of the Town of Mount Carmel, Hawkins County, Tennessee; do hereby solemnly swear that I will support and defend the Constitution of the State of Tennessee; and the Constitution of the United States of America: That I will faithfully and impartially discharge the duties of my office to the best of my ability and that all of my official acts and doings shall be directed toward the betterment of the general welfare of the community.

This the 25th day of November, 2014.

Eugene Christian

Sworn to and subscribed before me, a notary public for the State of Tennessee, on this the 25th day of November, 2014.

Notary Public

My commission expires: December 4, 2016

Oath of Office
Town of Mount Carmel, Tennessee
Alderman

I, *Margaret Christian*, having been duly elected as alderman of the Town of Mount Carmel, Hawkins County, Tennessee; do hereby solemnly swear that I will support and defend the Constitution of the State of Tennessee; and the Constitution of the United States of America; That I will faithfully and impartially discharge the duties of my office to the best of my ability and that all of my official acts and doings shall be directed toward the betterment of the general welfare of the community.

This the 25th day of November, 2014.

Margaret Christian

Sworn to and subscribed before me, a notary public for the State of Tennessee, on this the 25th day of November, 2014.

Notary Public

My commission expires: December 4, 2016

Oath of Office
Town of Mount Carmel, Tennessee
Alderman

I, *Chris Jones*, having been duly elected as alderman of the Town of Mount Carmel, Hawkins County, Tennessee; do hereby solemnly swear that I will support and defend the Constitution of the State of Tennessee; and the Constitution of the United States of America: That I will faithfully and impartially discharge the duties of my office to the best of my ability and that all of my official acts and doings shall be directed toward the betterment of the general welfare of the community.

This the 25th day of November, 2014.

Chris Jones

Sworn to and subscribed before me, a notary public for the State of Tennessee, on this the 25th day of November, 2014.

Notary Public

My commission expires: December 4, 2016

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Business Development Committee 2014-2015

Meets as needed
Reappointed each July

Larry Frost, Mayor
511 Ashville Ave
Mount Carmel, TN 37645
357-7882

Eugene Christian
1517 McCracken Lane
Mount Carmel, TN 37645
246-6794

Jim Dean
1305 Glenmar
Mount Carmel, TN 37645
357-4992

Paul Hale, Alderman
236 Atlanta Ave
Mount Carmel, TN 37645
357-3048

Doug Skeens
801 Seven Oaks Dr
Mount Carmel, TN 37645
357-3418

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Beer Board 2014-2015

Meets only to act upon a beer permit request
Terms concurrently with the term of the Mayor

Larry Frost, Mayor
511 Ashville Ave
Mount Carmel, TN 37645
357-7882

Carl Wolfe, Alderman
315 Hemlock St
Mount Carmel, TN 37645
357-8304

City Recorder
100 East Main Street
Mount Carmel, TN 37645
357-7311

Chief of Police
100 East Main St
Mount Carmel, TN 37645
357-9019

Brad Frye
201 Meadow Springs Lane
Mount Carmel, TN 37645
256-9750

Patricia Lumpkins
704 Hammond Ave
Mount Carmel, TN 37645
292-1498

Bill Wheaton
576 Old Hickory
Mount Carmel, TN 37645
357-7566

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Disabled Resident Access Committee 2014-2015

Meets only to act upon a request
Reappointed each July

Marian Sandidge, Disability Act Coordinator
100 East Main St
Mount Carmel, TN 37645
357-7311

Wanda Davidson, Alderman
830 Hammond Avenue
Mount Carmel, TN 37645
357-2545

Paul Hale, Safety Committee Chairman
236 Atlanta Ave
Mount Carmel, TN 37645
357-3048

Chris Jones, Alderman
337 Hemlock Street
Mount Carmel, TN 37645
431-9086

H.G. "Skip" Smith
136 Landon Dr
Mount Carmel, TN 37645
357-2743

Vince Pishner, Building Inspector (Committee Advisor)
100 East Main St
Mount Carmel, TN 37645
612-8119

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Fire Committee 2014-2015

After initial appointment 3 year terms

Meets only to act upon a request

Fred Arnold, Chairman
550 Cedar Street
Mount Carmel, TN 37645
817-2990

Carl Wolfe, Alderman
315 Hemlock St
Mount Carmel, TN 37645
Term July 2016
357-8304

Fire Chief Ryan Christian
721 S. Sherbrooke
Mount Carmel, TN 37645
Term of Office
444-1027

Chad Jenkins
607 Nightingale Court
Mount Carmel, TN 37645
Term July 2016
817-1252

Fire Department Captain
Term July 2015

Frances Frost
511 Ashville Ave.
Mount Carmel, TN 37645
Term July 2017
357-7882

Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645

Mount Carmel Library Board 2014-2015
3-year terms

Meets 4th Monday of each month at 7:00 p.m.

Deana Russell, Chairman
535 Cherokee
Mount Carmel, TN 37645
Term July 2017
357-6023

Margaret Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
Term of Office
246-6794

Sundae Dean
409 Main Street, Apt 4
Mount Carmel, TN 37645
Term July 2015
357-2670

April Steval
513 Ivy Circle
Mount Carmel, TN 37645
Term July 2015
357-9894

Kathy Bakowski
509 Greenbriar
Mount Carmel, TN 37645
Term July 2017
266-2412
850-598-3001 (cell)

Eugene Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
Term July 2016
246-6794

Phillip Holt
400 Lotus View Court
Mount Carmel, TN 37645
Term July 2016
357-7796

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Parks Commission 2014-2015

3 year terms

Meets every other month as announced

Larry Frost, Mayor
511 Asheville Ave
Mount Carmel, TN 37645
Term of Office
357-7882

Robert Mawk
441 Spruce Street
Mount Carmel, TN 37645
Term June 2016
367-0882

Johnny Castle
Silverlake Road, Lot #1
Church Hill, TN 37642
Term June 2016
817-2973

Frances Frost
511 Ashville Avenue
Mount Carmel, TN 37645
Term June 2016
357-7882

Eugene Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
Term of office
246-6794

Evelyn Dean
1305 Glenmar Ave
Mount Carmel, TN 37645
Term June 2015
357-4992

Jim Heard
515 Carnation
Mount Carmel, TN 37645
Term June 2016
817-1367

Rachel James
104 Valley Crest Dr
Mount Carmel, TN 37645
Term June 2017
357-1478

Paul Hale, Vice-Mayor
238 Atlanta Ave
Mount Carmel, TN 37645
Term of office
357-3048

Johnny Parker
413 Holly St
Mount Carmel, TN 37645
Term June 2017
357-1303

Tracy Rafolowski
131 Maple Street
Mount Carmel, TN 37645
Term June 2015
357-0269

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Planning Commission Members 2014-2015

Meets 2nd Tuesday at 6:30 pm - monthly
3 year terms

Ray Carter
5855 Carters Valley Road
Church Hill, TN 37642
Term Jan 2012 – Jan 2015
256-2885

Josh Bailey
120 Shoemaker Lane
Church Hill, TN 37642
Term Jan 2012 – Jan 2015
817-3660

Paul Hale, Vice-Mayor
236 Atlanta Avenue
Mount Carmel, TN 37645
357-3048
ROTATING POSITION EVERY 8 MONTHS

Donald Carter
1446 Independence Avenue
Mount Carmel, TN 37645
Term July 2014 – July 2017
357-6009

Eugene Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
246-6794
Currently In the Rotating Mayor Position

Larry Frost, Mayor
511 Ashville Ave
Mount Carmel, TN 37645
Rotates with Alderman
357-7882

Garrett White
421 Old Hickory Drive
Mount Carmel, TN 37645
Term July 2012 – July 2015
357-4064

Janet Evans
473 Old Hickory Circle
Mount Carmel, TN 37645
Term July 2012 – July 2015
357-4838

Terry Fletcher
1127 Hammond Avenue
Mount Carmel, TN 37645
Term July 2016
357-0834

Chad Jenkins
607 Nightingale Court
Mount Carmel, TN 37645
Term July 2012 - 2015
817-1252

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Public Utility Board 2014-2015

5 year terms

Meets 2nd Tuesday in February, May, August and November @ 5:30 p.m.

Steve Epperson
108 Aspen Court
Mount Carmel, TN 37645
Term July 2018
357-5777

Frances Frost
511 Ashville Avenue
Mount Carmel, TN 37645
Term of Office
357-7882

Don Taylor
653 Redwood Drive
Mount Carmel, TN 37645
Term July 2016
246-1469

Lawerence Herman
628 Redwood Dr
Mount Carmel, TN 37645
Term July 2018
378-3845

Margaret Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
Term of Office
246-6794

Fred Arnold, Chairman
550 Cedar Street
Mount Carmel, TN 37645
Term July 2017
357-7404

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Construction Board of Adjustment and Appeals 2014-2015

Meets as requested
3 year terms

Matthew Lane
Lane Engineering
P.O. Box 1505
Mount Carmel, TN 37645
357-1007
term July 2015

Chad Jenkins
607 Nightingale Ct
Mount Carmel, TN 37645
817-1252
term July 2017

Don Carter
1446 Independence Avenue
Mount Carmel, TN 37645
357-6009
term July 2017

Terry Fletcher
1127 Hammond Avenue
Mount Carmel, TN 37645
357-0834
term July 2016

Tim Lingerfelt
315 Carrie Circle
Mount Carmel, TN 37645
357-6207
term July 2015

Paul Hale, Vice-Mayor
236 Atlanta Avenue
Mount Carmel, TN 37645
357-3048
term July 2015

Alternates:

Cassandra Castle
135 Hunters Run
Mount Carmel, TN 37645
384-3898
term July 2016

Janet Evans
473 Old Hickory Circle
Mount Carmel, TN 37645
357-4838
term July 2015

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Human Relations/Title VI Committee 2014-2015

Meets as requested
Reappoints each July

City Recorder, Coordinator
100 East Main St.
Mount Carmel TN 37645
357-7311

Chief of Police
100 East Main St.
Mount Carmel, TN 37645
357-9019

Steve Epperson
108 Aspen Court
Mount Carmel, TN 37645
357-5777

Fire Chief
100 East Main St.
Mount Carmel, TN 37645
444-1027

Cindy Lopez
1511 McCracken Lane
Mount Carmel, TN 37645
246-1649

Evelyn Dean
1305 Glenmar
Mount Carmel, TN 37645
357-4992

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Housing Authority 2014-2015

Currently Meets the 2nd Thursday of each month at 5:30 p.m.
Terms vary

Members:

Henry Bailey, Vice-President
P.O. Box 1444
Mount Carmel, TN 37645
723-2233
Term 3 years - July 2015

Don Taylor, President
653 Redwood Drive
Mount Carmel, TN 37645
246-1469
Term 2 years - July 2016

Doug Ellis
1556 Independence Avenue
Mount Carmel, TN 37645
357-4548
Term 1 year - July 2015

Angie McLain, Secretary
928 Hermitage Drive
Mount Carmel, TN 37645
357-0986
Term 2 years - July 2016

Josh Donihe
169 Meadow Springs Lane
Mount Carmel, TN 37645
256-2350
Term 5 years - July 2016

Advisors:

Mayor Larry Frost
511 Ashville Ave
Mount Carmel, TN 37645
357-7882
Term of office

Chris Jones, Alderman
337 Hemlock Street
Mount Carmel, TN 37645
431-9086
Term of office

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel City Judge 2014-2015

Holds City Court 1st and 3rd Wednesday of each month at 5:00 p.m.
Term 2 years

Terry Risner
534 West Main Street
Mount Carmel, TN 37645
357-4867
Term July 2014 – July 2016

2014-2015
Mount Carmel/Church Hill/Surgoinsville
Joint Recreation Committee
Meets 2nd Monday at 6:30 p.m. except for July and December
4 year terms

Chris Christian, Secretary
341 Sunrise Avenue
Church Hill, TN 37642
357-9066

Brian Tate, Chairman
137 Magnolia Avenue
Church Hill, TN 37642
357-3220

Buck Tipton, Alderman
509 White Tail Road
Church Hill, TN 37642
357-4699
Term of office

Johnny Parker
413 Holly St
Mount Carmel, TN 37645
357-1303
term June 2017

Eugene Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
246-6794
term of office

Frances Frost
511 Ashville Ave
Mount Carmel, TN 37645
357-7882
term June 2015

Bobby Jarnigan
116 Forgey Street
Surgoinsville, TN 37873
345-2946
921-2777

Doug Sawyer

Kirby Walker

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Safety Committee 2014-2015

Meets quarterly before the BMA meeting
4th Tuesday as announced

Members:

Larry Frost, Mayor
511 Ashville Ave
Mount Carmel, TN 37645
357-7882 (home)
534-4483 (cell)
Term 2012 - 2016

Eugene Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
246-6794 (home)
361-1330 (cell)
Term 2014-2018

Wanda Davidson, Alderman
830 Hammond Ave
Mount Carmel, TN 37645
357-4851 (work)
357-2545 (home)
384-6624 (cell)
Term 2012 - 2016

Chris Jones, Alderman
3367 Hemlock Street
Mount Carmel, TN 37645
431-9086 (home)
Term 2014 - 2018

Margaret Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
246-6794 (home)
Term 2014 - 2018

Paul Hale, Vice-Mayor
236 Atlanta Ave.
Mount Carmel, TN 37645
357-3048 (home)
Term 2012 - 2016

Carl Wolfe, Alderman
315 Hemlock St
Mount Carmel, TN 37645
357-8304 (home)
335-6041 (cell)
Term 2012 - 2016

Employees:

City Recorder Chief of Police Fire Chief Public Works Director Sewer Plant Operator

**Town of Mount Carmel
100 East Main Street
P.O. Box 1421
Mount Carmel, TN 37645**

Mount Carmel Board of Mayor and Aldermen 2014-2015
Meets the 4th Tuesday of each Month @ 5:30 p.m.

Larry Frost, Mayor
511 Ashville Ave
Mount Carmel, TN 37645
357-7882 (home)
579-3900 (cell)
Term 2012 - 2016

Eugene Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
246-6794 (home)
361-1330 (cell)
Term 2014-2018

Margaret Christian, Alderman
1517 McCracken Lane
Mount Carmel, TN 37645
246-6794 (home)
361-3912 (cell)
Term 2014 - 2018

Wanda Davidson, Alderman
830 Hammond Ave
Mount Carmel, TN 37645
357-4851 (work)
357-2545 (home)
384-6624 (cell)
Term 2012 - 2016

Chris Jones, Alderman
337 Hemlock Street
Mount Carmel, TN 37645
431-9086 (home)
Term 2014 - 2018

Paul Hale, Vice-Mayor
236 Atlanta Ave.
Mount Carmel, TN 37645
357-3048 (home)
Term 2012 - 2016

Carl Wolfe, Alderman
315 Hemlock St
Mount Carmel, TN 37645
357-8304 (home)
335-6041 (cell)
Term 2012 - 2016

**Fair and Accurate
Credit Transaction
Act (FACTA) Annual
Report to the Board**

Marian Sandidge
City Recorder
November 25, 2014

Summary

1. City Hall staff is up to date on FACTA training.
2. Payroll and Court are password protected.
3. No computer breeches reported.
4. No reported cases of identity theft.
5. First Utility District in Compliance with FACTA.
6. No changes made to the program.

General Fund				Reserve Funds Used
Date	Revenue	Expenditures	FY 2014-2015	
Jul-14	\$ 111,087.03	\$ 109,835.14	\$ 1,251.89	
Aug-14	\$ 98,461.19	\$ 200,277.79	\$ (101,816.60)	
Sep-14	\$ 131,363.45	\$ 148,293.53	\$ (16,930.08)	
Oct-14	\$ 150,576.61	\$ 527,514.47	\$ (376,937.86)	
Nov-14	\$ -	\$ -	\$ -	
Dec-14	\$ -	\$ -	\$ -	
Jan-15	\$ -	\$ -	\$ -	
Feb-15	\$ -	\$ -	\$ -	
Mar-15	\$ -	\$ -	\$ -	
Apr-15	\$ -	\$ -	\$ -	
May-15	\$ -	\$ -	\$ -	
Jun-15	\$ -	\$ -	\$ -	
	\$ 491,488.28	\$ 985,920.93	\$ (494,432.65)	-\$494,432.65

Sewer Fund				
Date	Revenue	Expenditures	FY 2014-2015	Reserve Funds Used
Jul-14	\$ 65,846.70	\$ 25,150.71	\$ 40,695.99	
Aug-14	\$ 66,563.40	\$ 51,514.76	\$ 15,048.64	
Sep-14	\$ 70,718.43	\$ 57,057.65	\$ 13,660.78	
Oct-14	\$ 66,625.10	\$ 81,448.99	\$ (14,823.89)	
Nov-14	\$ -	\$ -	\$ -	
Dec-14	\$ -	\$ -	\$ -	
Jan-15	\$ -	\$ -	\$ -	
Feb-15	\$ -	\$ -	\$ -	
Mar-15	\$ -	\$ -	\$ -	
Apr-15	\$ -	\$ -	\$ -	
May-15	\$ -	\$ -	\$ -	
Jun-15	\$ -	\$ -	\$ -	
	\$ 269,753.63	\$ 215,172.11	\$ 54,581.52	

FROM: 2014 110 30000 000 00 000 0000 000

GENERAL FUND

Nov 19, 2014

THRU: 2014 110 39999 000 00 000 0000 000

REVENUE REPORT

10:19 AM

REPORT DATE: 10/31/2014

OCTOBER 2014
Uncollected Revenue
SHOULD NOT
BE OVER 67%.

ACCOUNT/DESCRIPTION.....	ESTIMATED REVENUES	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNCOLLECTED REVENUE	UNCOLLECTED %OF BUDG
31100 REAL ESTATE TAXES	1,015,000.00	33,844.00	33,844.00	981,156.00	.96%
31200 DELINQUENT PROPERTY TAXES	30,000.00	2,433.00	17,334.60	12,665.40	.42%
31300 INT,PEN COURT COST-PROP TAXES	10,000.00	811.74	3,189.50	6,810.50	.68%
31610 LOCAL OPTION SALES TAX	280,000.00	27,423.15	113,459.79	166,540.21	.59%
31710 WHOLESALE BEER TAX	35,000.00	4,198.93	16,024.69	18,975.31	.54%
31912 CHARTER CABLE FRANCHISE	53,000.00	.00	17,914.92	35,085.08	.66%
32610 BUILDING PERMITS	4,000.00	1,830.40	4,670.00	-670.00	-.16%
33191 POSTAL CONTRACT	22,536.00	1,878.25	7,513.00	15,023.00	.66%
33410 STATE SUPPLEMENT PAY	3,600.00	.00	3,600.00	.00	.00%
33419 CIVIL WAR GRANT LIBRARY 2012	.00	.00	.00	.00	.00%
33422 STATE LIBRARY GRANT LAPTOPS FY 11-12	.00	.00	.00	.00	.00%
33423 RURAL DEV LIBRARY LAPTOP GRANT FY 11-1	.00	.00	.00	.00	.00%
33424 GHSO HI VISIBILITY 13-14	.00	.00	.00	.00	.00%
33425 GHSO NETWORK GRANT 11-12	.00	.00	.00	.00	.00%
33426 GHSO ALCOHOL GRANT 11-12	.00	.00	.00	.00	.00%
33429 GHSO HIGH VISIBILITY 12-13	.00	.00	.00	.00	.00%
33430 GHSO CARTERS VALLEY HI VISIB 12-13	.00	.00	.00	.00	.00%
33431 GHSO NETWORK COORDINATOR 12-13	.00	.00	.00	.00	.00%
33432 GHSO CARTERS VALLEY RD DUI 13-14	.00	.00	1,951.82	-1,951.82	.00%
33433 GHSO NETWORK GRANT 13-14	.00	.00	.00	.00	.00%
33434 TML SAFETY GRANT 09-10 RES 433	.00	.00	.00	.00	.00%
33435 TML SAFETY GRANT 10-11 RES 451	.00	.00	.00	.00	.00%
33436 TML GRANT FY11-12 RES 11-474	.00	.00	.00	.00	.00%
33510 STATE SALES TAX	350,000.00	33,311.73	133,638.99	216,361.01	.61%
33520 STATE INCOME TAX	4,500.00	.00	11,058.43	-6,558.43	-1.45%
33530 STATE BEER TAX	2,500.00	1,394.68	1,394.68	1,105.32	.44%
33551 STATE STREET AID-REVENUE	140,000.00	12,245.37	49,501.76	90,498.24	.64%
33552 STATE GASOLINE TAX	10,000.00	923.16	3,695.55	6,304.45	.63%
33591 TVA PAYMENTS IN LIEU OF TAXES	58,000.00	.00	.00	58,000.00	1.00%
33593 CORPORATE EXCISE TAX	.00	.00	.00	.00	.00%
33719 LIBRARY DONATIONS/REVENUE	5,000.00	5,099.45	5,327.99	-327.99	-.06%
33720 FIRE DEPARTMENT REVENUE	15,000.00	15,705.13	16,205.13	-1,205.13	-.08%
33722 FIRE DEPT FORESTRY GRANT 2012-13	.00	.00	.00	.00	.00%
34310 STATE HIGHWAY CONTRACT	15,000.00	1,364.80	2,729.60	12,270.40	.81%
34320 CEMETERY CHARGES	3,650.00	.00	.00	3,650.00	1.00%
34510 ANIMAL CONTROL(FEES, FINES & ADOPTION)	1,000.00	20.00	196.00	804.00	.80%
35110 CITY COURT FINES AND COSTS	85,000.00	3,416.75	23,410.75	61,589.25	.72%
35112 REDFLEX PHOTO SPEED ENFORCEMENT	36,000.00	3,438.04	11,953.94	24,046.06	.66%
35140 DRUG RELATED FINES	500.00	.00	335.71	164.29	.32%
35160 COUNTY COURT FINES & COST	6,000.00	93.75	1,160.95	4,839.05	.80%
35200 DRUG CONTRIBUTIONS	2,500.00	47.50	748.19	1,751.81	.70%
36100 INTEREST EARNINGS-GEN/SEW	1,000.00	371.47	1,595.17	-595.17	-.59%
36200 INTEREST EARNINGS-STATE STREET AID	200.00	39.56	164.15	35.85	.17%
36300 INTEREST EARNINGS-DRUG FUND	50.00	5.42	22.50	27.50	.55%
36716 POLICE CHILD SAFETY SEAT FUND	.00	.00	.00	.00	.00%
36932 PROCEEDS FROM INSURANCE	.00	.00	.00	.00	.00%
36990 MISCELLANEOUS REVENUE	18,000.00	117.27	7,958.17	10,041.83	.55%
36991 TELECOMMUNICATIONS REVENUE	400.00	43.06	183.96	216.04	.54%
36992 REIMBURSE WRECKER SERVICES	100.00	.00	.00	100.00	1.00%
36993 SEXUAL OFFENDER REGISTRY REVENUE	100.00	.00	.00	100.00	1.00%
36994 ALCOHOL TRAINING CLASSES	.00	.00	.00	.00	.00%

36995	DONATION VETERANS MEMORIAL WALL	200.00	520.00	1,470.00	-1,270.00	-6.35%
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OCTOBER 2014
Uncollected Revenue
SHOULD NOT
BE OVER 67%.

FROM: 2014 110 30000 000 00 000 0000 000
THRU: 2014 110 39999 000 00 000 0000 000

GENERAL FUND
REVENUE REPORT
REPORT DATE: 10/31/2014

Nov 19, 2014
10:19 AM

OCTOBER 2014
Uncollected Revenue
SHOULD NOT
BE OVER 67%.

ACCOUNT/DESCRIPTION.....	ESTIMATED REVENUES	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNCOLLECTED REVENUE	UNCOLLECTED %OF BUDG
36996 GUN PERMIT CLASSES	.00	.00	.00	.00	.00%
37301 BULLETPROOF VESTS	.00	.00	.00	.00	.00%
37990 OTHER AVAILABLE FUNDS GENERAL	474,764.00	.00	.00	474,764.00	1.00%
37991 OTHER AVAILABLE FUNDS-SSA	20,000.00	.00	.00	20,000.00	1.00%
37993 OTHER AVAILABLE FUNDS - DRUG FUND	32,000.00	.00	.00	32,000.00	1.00%
Total: GENERAL FUND	2,734,600.00	150,576.61	492,253.94	2,242,346.06	.81%

SEL: Year Fnd Acct Obj Gp Sub Loc. Pgm
 FROM: 2014 110 40000 000 00 000 0000 000
 THRU: 2014 110 99999 999 00 000 0000 000

TOWN OF MOUNT CARMEL
 GENERAL FUND
 EXPENDITURE REPORT
 REPORT DATE: 10/31/2014

PAGE: 4
 Nov 19, 2014
 10:19 AM

OCTOBER 2014

Should still have
 67% of your
 funds available.
 Should never have

a negative.

Please, refer to
 the COMPTROLLER'S
 WARNING LETTER.

ACCOUNT/DESCRIPTION.....	APPROPRIATION AMOUNT	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	AVAILABLE FUNDS	AVL FNDS %OF BUDG
42200-940 EQUIPMENT	.00	.00	.00	.00	.00	.00%
Total: FIRE DEPARTMENT	151,040.00	13,131.87	41,730.68	.00	109,309.32	.72%
(ACC-42400) ANIMAL CONTROL DEPARTMENT						
42400-121 WAGES	19,500.00	2,148.56	5,628.91	.00	13,871.09	.71%
42400-122 OVERTIME	3,500.00	146.13	474.91	.00	3,025.09	.86%
42400-141 SOCIAL SECURITY	2,000.00	175.55	466.95	.00	1,533.05	.76%
42400-143 RETIREMENT	200.00	.00	.00	.00	200.00	1.00%
42400-146 WORKERS COMP	1,600.00	275.08	556.13	.00	1,043.87	.65%
42400-147 UNEMPLOYMENT INSURANCE	90.00	.00	.92	.00	89.08	.98%
42400-148 TRAINING	1,200.00	.00	436.38	.00	763.62	.63%
42400-216 INTERNET SERVICES	550.00	39.99	159.96	.00	390.04	.70%
42400-235 DUES	100.00	.00	40.00	.00	60.00	.60%
42400-240 UTILITIES	1,500.00	16.06	49.03	.00	1,450.97	.96%
42400-245 TELEPHONE	550.00	43.16	218.69	.00	331.31	.60%
42400-251 MEDICAL SERVICES	1,200.00	.00	40.00	.00	1,160.00	.96%
42400-266 REPAIR AND MAINTENANCE BUILDIN	3,500.00	49.00	854.94	.00	2,645.06	.75%
42400-280 TRAVEL	1,500.00	477.25	1,225.59	.00	274.41	.18%
42400-310 OFFICE EXPENSE AND POSTAGE	200.00	.00	57.92	.00	142.08	.71%
42400-320 OPERATING SUPPLIES	250.00	192.58	293.63	.00	-43.63	-.17%
42400-323 FOOD (ANIMALS)	600.00	.00	.00	.00	600.00	1.00%
42400-326 CLOTHING AND UNIFORMS	500.00	201.94	311.94	.00	188.06	.37%
42400-330 VEHICLE OPERATING EXPENSE	2,500.00	43.93	148.93	.00	2,351.07	.94%
42400-331 FUEL EXPENSE	2,800.00	212.31	665.18	.00	2,134.82	.76%
42400-336 RADIO EXPENSE	.00	.00	.00	.00	.00	.00%
42400-479 MISCELLANEOUS	100.00	.00	.00	.00	100.00	1.00%
42400-940 EQUIPMENT	.00	.00	.00	.00	.00	.00%
Total: ANIMAL CONTROL DEPARTMENT	43,940.00	4,021.54	11,630.01	.00	32,309.99	.73%
(ACC-42420) BUILDING INSPECTION						
42420-121 WAGES	28,000.00	3,378.41	9,255.93	.00	18,744.07	.66%
42420-141 SOCIAL SECURITY	2,200.00	258.45	708.08	.00	1,491.92	.67%
42420-146 WORKERS COMP	2,100.00	673.04	1,364.01	.00	735.99	.35%
42420-147 UNEMPLOYMENT INSURANCE	90.00	.00	.00	.00	90.00	1.00%
42420-148 TRAINING	600.00	79.00	397.62	.00	202.38	.33%
42420-235 DUES	4,200.00	.00	.00	.00	4,200.00	1.00%
42420-245 TELEPHONE	500.00	29.56	167.84	.00	332.16	.66%
42420-269 DEMOLITION	3,000.00	.00	.00	.00	3,000.00	1.00%
42420-280 TRAVEL	600.00	.00	242.94	.00	357.06	.59%
42420-320 OPERATING SUPPLIES	800.00	199.62	497.40	.00	302.60	.37%
42420-330 VEHICLE OPERATING EXPENSE	.00	.00	.00	.00	.00	.00%
42420-331 FUEL EXPENSE	.00	.00	.00	.00	.00	.00%
42420-479 MISCELLANEOUS	600.00	.00	.00	.00	600.00	1.00%
Total: BUILDING INSPECTION	42,690.00	4,618.08	12,633.82	.00	30,056.18	.70%
(ACC-43100) HIGHWAYS AND STREETS-GENERAL						
43100-121 WAGES	180,000.00	16,075.14	46,758.34	.00	133,241.66	.74%
43100-122 OVERTIME	11,000.00	158.99	345.61	.00	10,654.39	.96%

over

Should still have
67% of your
funds available.
Should never have
a negative.
Please, refer to
the COMPTROLLER'S
WARNING LETTER.

ACCOUNT/DESCRIPTION.....	APPROPRIATION AMOUNT	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	AVAILABLE FUNDS	AVL FNDS %OF BUDG
43100-141 SOCIAL SECURITY	16,000.00	1,018.81	2,987.99	.00	13,012.01	.81%
43100-142 EMPLOYEE INSURANCE	92,000.00	.00	16,282.96	.00	75,717.04	.82%
43100-143 RETIREMENT	22,000.00	1,237.22	3,858.66	.00	18,141.34	.82%
43100-146 WORKERS COMP	25,000.00	4,511.14	9,139.08	.00	15,860.92	.63%
43100-147 UNEMPLOYMENT INSURANCE	540.00	.00	26.27	.00	513.73	.95%
43100-148 TRAINING	1,000.00	.00	.00	.00	1,000.00	1.00%
43100-216 INTERNET SERVICES	1,500.00	121.48	363.29	.00	1,136.71	.75%
43100-240 UTILITIES	7,200.00	266.13	1,092.41	.00	6,107.59	.84%
43100-245 TELEPHONE	5,300.00	332.75	1,088.60	.00	4,211.40	.79%
43100-251 MEDICAL SERVICES	500.00	.00	140.00	.00	360.00	.72%
43100-266 REPAIR AND MAINTENANCE BUILDIN	10,000.00	249.20	419.53	.00	9,580.47	.95%
43100-268 REPAIR & MAINT. STREETS	20,000.00	.00	1,888.51	.00	18,111.49	.90%
43100-280 TRAVEL	1,000.00	.00	.00	.00	1,000.00	1.00%
43100-294 EQUIPMENT LEASING	500.00	.00	.00	.00	500.00	1.00%
43100-310 OFFICE EXPENSE AND POSTAGE	1,000.00	.00	.00	.00	1,000.00	1.00%
43100-320 OPERATING SUPPLIES	5,000.00	1,879.83	2,199.20	.00	2,800.80	.56%
43100-326 CLOTHING AND UNIFORMS	4,000.00	.00	.00	.00	4,000.00	1.00%
43100-330 VEHICLE OPERATING EXPENSE	25,000.00	776.75	3,345.41	.00	21,654.59	.86%
43100-331 FUEL EXPENSE	30,000.00	1,459.64	6,229.34	.00	23,770.66	.79%
43100-343 TRAFFIC LIGHT TDOT/MPO STUDY	.00	.00	.00	.00	.00	.00%
43100-479 MISCELLANEOUS	1,500.00	.00	.00	.00	1,500.00	1.00%
43100-482 DRAINAGE REPAIR	10,000.00	.00	4,156.41	.00	5,843.59	.58%
43100-931 PAVING	342,736.00	342,735.57	343,413.48	.00	-677.48	-.00%
43100-940 EQUIPMENT	16,000.00	.00	7,497.50	.00	8,502.50	.53%
Total: HIGHWAYS AND STREETS-GENERAL	828,776.00	370,822.65	451,232.59	.00	377,543.41	.45%
(ACC-43190) STATE STREET AID						
43190-247 STREET LIGHTING	43,500.00	3,406.33	13,615.23	.00	29,884.77	.68%
43190-342 SIGN PARTS AND SUPPLIES	5,000.00	12.48	12.48	.00	4,987.52	.99%
43190-343 TRAFFIC LIGHT TDOT/MPO STUDY	3,000.00	97.77	370.66	.00	2,629.34	.87%
43190-400 MATERIALS & STREETS	81,000.00	.00	2,468.85	.00	78,531.15	.96%
43190-621 RETIREMENT OF NOTES (PD/CT PROG & PDVE	.00	.00	.00	.00	.00	.00%
43190-642 INTEREST ON NOTES	.00	.00	.00	.00	.00	.00%
43190-931 PAVING	.00	.00	.00	.00	.00	.00%
43190-940 EQUIPMENT	25,000.00	.00	.00	.00	25,000.00	1.00%
Total: STATE STREET AID	157,500.00	3,516.58	16,467.22	.00	141,032.78	.89%
(ACC-43200) SOLID WASTE & RECYCLING						
43200-121 WAGES	32,000.00	3,384.00	11,860.40	.00	20,139.60	.62%
43200-122 OVERTIME	3,000.00	31.73	118.49	.00	2,881.51	.96%
43200-141 SOCIAL SECURITY	2,600.00	238.25	791.53	.00	1,808.47	.69%
43200-142 EMPLOYEE INSURANCE	20,000.00	.00	3,572.50	.00	16,427.50	.82%
43200-143 RETIREMENT	3,800.00	343.97	1,268.65	.00	2,531.35	.66%
43200-146 WORKERS COMP	3,200.00	621.49	1,257.93	.00	1,942.07	.60%
43200-147 UNEMPLOYMENT INSURANCE	90.00	.00	.00	.00	90.00	1.00%
43200-251 MEDICAL SERVICES	200.00	.00	.00	.00	200.00	1.00%
43200-290 CONTRACTUAL SERVICES	161,425.00	13,001.94	39,005.82	.00	122,419.18	.75%
43200-320 OPERATING SUPPLIES	300.00	.00	.00	.00	300.00	1.00%
43200-330 VEHICLE OPERATING EXPENSE	5,500.00	2,313.71	4,038.40	.00	1,461.60	.26%

over

SEL: Year Fnd Acct Obj Gp Sub Loc. Pgm
 FROM: 2014 110 40000 000 00 000 0000 000
 THRU: 2014 110 99999 999 00 000 0000 000

TOWN OF MOUNT CARMEL
 GENERAL FUND
 EXPENDITURE REPORT
 REPORT DATE: 10/31/2014

PAGE: 6
 Nov 19, 2014
 10:19 AM

OCTOBER 2014

Should still have
 67% of your
 funds available.
 Should never have
 a negative.

Please, refer to
 the COMPTROLLER'S
 WARNING LETTER.

ACCOUNT/DESCRIPTION.....	APPROPRIATION AMOUNT	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	AVAILABLE FUNDS	AVL FNDS %OF BUDG
43200-331 FUEL EXPENSE	.00	.00	.00	.00	.00	.00%
43200-596 STATE PERMIT FEE	.00	.00	.00	.00	.00	.00%
Total: SOLID WASTE & RECYCLING	232,115.00	19,935.09	61,913.72	.00	170,201.28	.73%
(ACC-43500) LIBERTY HILL CEMETERY						
43500-252 LEGAL SERVICES	1,650.00	.00	.00	.00	1,650.00	1.00%
43500-265 CEMETERY REPAIR AND MAINTENANCE	2,000.00	.00	.00	.00	2,000.00	1.00%
Total: LIBERTY HILL CEMETERY	3,650.00	.00	.00	.00	3,650.00	1.00%
(ACC-44440) RECREATION						
44440-121 WAGES	.00	.00	.00	.00	.00	.00%
44440-141 SOCIAL SECURITY	.00	.00	.00	.00	.00	.00%
44440-146 WORKERS COMP	.00	.00	.00	.00	.00	.00%
44440-147 UNEMPLOYMENT INSURANCE	.00	.00	.00	.00	.00	.00%
44440-216 INTERNET SERVICES	1,080.00	87.99	473.44	.00	606.56	.56%
44440-240 UTILITIES	4,000.00	282.84	1,250.73	.00	2,749.27	.68%
44440-245 TELEPHONE	.00	.00	4.11	.00	-4.11	.00%
44440-296 JOINT RECREATION DIRECTOR	33,600.00	2,704.97	9,987.86	.00	23,612.14	.70%
44440-297 JOINT RECREATION PROGRAMS	25,000.00	.00	.00	.00	25,000.00	1.00%
44440-300 VETERAN WAR MEMORIAL PARK	2,800.00	1,497.28	4,138.07	.00	-1,338.07	-.47%
44440-320 OPERATING SUPPLIES	1,000.00	.00	.00	.00	1,000.00	1.00%
44440-479 MISCELLANEOUS	250.00	.00	.00	.00	250.00	1.00%
44440-725 PARK DEVELOPMENT & OPERATIONS	8,000.00	88.51	225.58	.00	7,774.42	.97%
Total: RECREATION	75,730.00	4,661.59	16,079.79	.00	59,650.21	.78%
(ACC-44800) LIBRARY						
44800-121 WAGES	24,500.00	2,395.87	6,762.76	.00	17,737.24	.72%
44800-141 SOCIAL SECURITY	2,000.00	183.27	517.34	.00	1,482.66	.74%
44800-143 RETIREMENT	.00	.00	.00	.00	.00	.00%
44800-146 WORKERS COMP	100.00	17.65	35.54	.00	64.46	.64%
44800-147 UNEMPLOYMENT INSURANCE	180.00	4.68	23.65	.00	156.35	.86%
44800-148 TRAINING	200.00	.00	.00	.00	200.00	1.00%
44800-216 INTERNET SERVICES	500.00	39.99	159.96	.00	340.04	.68%
44800-240 UTILITIES	3,000.00	232.29	920.96	.00	2,079.04	.69%
44800-245 TELEPHONE	400.00	59.70	125.96	.00	324.04	.72%
44800-251 MEDICAL SERVICES	100.00	.00	.00	.00	100.00	1.00%
44800-255 COMPUTER HARDWARE & SOFTWARE SUPPORT	2,500.00	.00	.00	.00	2,500.00	1.00%
44800-266 REPAIR AND MAINTENANCE BUILDIN	1,000.00	23.08	115.08	.00	884.92	.88%
44800-280 TRAVEL	500.00	.00	.00	.00	500.00	1.00%
44800-310 OFFICE EXPENSE AND POSTAGE	1,000.00	47.22	93.32	.00	906.68	.90%
44800-311 COMPUTER HARDWARE	.00	.00	.00	.00	.00	.00%
44800-479 MISCELLANEOUS	500.00	.00	.00	.00	500.00	1.00%
44800-490 MATERIALS AND SUPPLIES	5,000.00	248.43	1,334.99	.00	3,665.01	.73%
44800-618 CIVIL WAR GRANT LIBRARY 2012	.00	.00	.00	.00	.00	.00%
44800-619 CIVIL WAR LIBRARY GRANT 2012	2,500.00	.00	750.00	.00	1,750.00	.70%
44800-620 RURAL DEV LIBRARY LAPTOP GRANT FY 11-1	.00	.00	.00	.00	.00	.00%
44800-625 OPERATING LEASE COPIER	500.00	100.00	200.00	.00	300.00	.60%
44800-721 SUMMER READING PROGRAM	800.00	.00	.00	.00	800.00	1.00%

over

FROM: 2014 110 40000 000 00 000 0000 000
 THRU: 2014 110 99999 999 00 000 0000 000

ACCOUNT/DESCRIPTION.....	APPROPRIATION AMOUNT	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	AVAILABLE FUNDS	AVL FND\$ %OF BUDG
44800-940 EQUIPMENT	.00	.00	.00	.00	.00	.00%
Total: LIBRARY	45,330.00	3,352.18	11,039.56	.00	34,290.44	.75%
(ACC-52200) SEWER						
52200-146 WORKERS COMP	.00	.00	.00	.00	.00	.00%
52200-255 COMPUTER HARDWARE & SOFTWARE SUPPORT	.00	.00	.00	.00	.00	.00%
52200-260 REPAIR AND MAIN. SERVICES	.00	.00	.00	.00	.00	.00%
52200-361 PUMP STATION REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00%
52200-364 WASTEWATER PLANT REPAIR & MAINTENANCE	.00	.00	.00	.00	.00	.00%
52200-955 BELT PRESS/ROTO ROOTER MAINTENANCE	.00	.00	.00	.00	.00	.00%
Total: SEWER	.00	.00	.00	.00	.00	.00%
Total: GENERAL FUND	2,725,791.00	527,514.47	984,199.23	.00	1,741,591.77	.63%

OCTOBER 2014
 Should still have
67% of your
funds available.
 Should never have
 a negative.
 Please, refer to
 the **COMPTROLLER'S**
WARNING LETTER.

 FROM: 2014 412 30000 000 00 000 0000 000
 THRU: 2014 412 39999 000 00 000 0000 000

SEWER FUND
 REVENUE REPORT
 REPORT DATE: 10/31/2014

Nov 19, 2014
 10:19 AM

OCTOBER 2014
Uncollected Revenue
SHOULD NOT
BE OVER 67%.

ACCOUNT/DESCRIPTION.....	ESTIMATED REVENUES	MONTH-TO-DATE REVENUE	YEAR-TO-DATE REVENUE	UNCOLLECTED REVENUE	UNCOLLECTED %OF BUDG
36100 INTEREST EARNINGS-GEN/SEW	900.00	61.77	331.12	568.88	.63%
36120 INTEREST EARNINGS - TLDA	500.00	.00	.00	500.00	1.00%
36330 SALE OF EQUIPMENT	.00	.00	.00	.00	.00%
37210 SEWER SERVICES CHARGES	770,000.00	66,108.33	262,755.74	507,244.26	.65%
37294 ACCOUNTING FEES	3,500.00	455.00	1,785.00	1,715.00	.49%
37295 CDBG GRANT \$500,000 2012	525,000.00	.00	.00	525,000.00	1.00%
37296 SEWER TAP FEES	3,000.00	.00	5,000.00	-2,000.00	-.66%
37297 EECBG GRANT FOR 2010-2011	.00	.00	.00	.00	.00%
37299 MISCELLANEOUS REVENUE	100.00	.00	.00	100.00	1.00%
37994 OTHER AVAILABLE FUNDS - SEWER	20,500.00	.00	.00	20,500.00	1.00%
Total: SEWER FUND	1,323,500.00	66,625.10	269,871.86	1,053,628.14	.79%

ACCOUNT/DESCRIPTION.....	APPROPRIATION AMOUNT	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	AVAILABLE FUNDS	AVL FND% OF BUDG
(ACC-52200) SEWER						
52200-121 WAGES	100,000.00	9,231.10	26,732.21	.00	73,267.79	.73%
52200-122 OVERTIME	30,000.00	5,978.77	12,842.76	.00	17,157.24	.57%
52200-132 BONUS PAY GENERAL/SEWER EMPLOYEES	.00	.00	.00	.00	.00	.00%
52200-141 SOCIAL SECURITY	10,000.00	1,090.75	2,829.90	.00	7,170.10	.71%
52200-142 EMPLOYEE INSURANCE	25,000.00	.00	5,381.11	.00	19,618.89	.78%
52200-143 RETIREMENT	15,000.00	1,451.24	3,757.78	.00	11,242.22	.74%
52200-146 WORKERS COMP	6,000.00	1,114.70	2,250.72	.00	3,749.28	.62%
52200-147 UNEMPLOYMENT INSURANCE	360.00	4.99	15.19	.00	344.81	.95%
52200-148 TRAINING	2,000.00	.00	.00	.00	2,000.00	1.00%
52200-165 RETIREMENT OF COURT JUDGEMENT	662.00	.00	.00	.00	662.00	1.00%
52200-170 PLANT OPERATIONS MANAGER	.00	.00	.00	.00	.00	.00%
52200-216 INTERNET SERVICES	550.00	40.01	160.04	.00	389.96	.70%
52200-235 DUES	2,000.00	.00	876.60	.00	1,123.40	.56%
52200-240 UTILITIES	75,000.00	6,659.46	24,478.60	.00	50,521.40	.67%
52200-245 TELEPHONE	5,200.00	398.97	1,388.67	.00	3,811.33	.73%
52200-251 MEDICAL SERVICES	400.00	.00	40.00	.00	360.00	.90%
52200-252 LEGAL SERVICES	3,500.00	.00	554.55	.00	2,945.45	.84%
52200-253 ACCOUNTING AND AUDITING FEES	6,000.00	296.25	1,413.75	.00	4,586.25	.76%
52200-254 ENGINEERING SERVICES	5,000.00	.00	815.00	.00	4,185.00	.83%
52200-255 COMPUTER HARDWARE & SOFTWARE SUPPORT	750.00	.00	562.95	.00	187.05	.24%
52200-256 EECBG GRANT FOR 2010-2011	.00	.00	.00	.00	.00	.00%
52200-258 CDBG GRANT \$500,000 2012	545,000.00	.00	.00	.00	545,000.00	1.00%
52200-260 REPAIR AND MAIN. SERVICES	9,000.00	391.29	923.37	.00	8,076.63	.89%
52200-268 REPAIR & MAINT. STREETS	2,500.00	.00	.00	.00	2,500.00	1.00%
52200-280 TRAVEL	2,000.00	.00	.00	.00	2,000.00	1.00%
52200-290 CONTRACTUAL SERVICES	2,000.00	.00	330.00	.00	1,670.00	.83%
52200-298 COMMISSION FEES	25,000.00	1,956.00	7,812.00	.00	17,188.00	.68%
52200-299 BILLING SERVICES-COLLECTIONS INC	250.00	83.01	135.16	.00	114.84	.45%
52200-310 OFFICE EXPENSE AND POSTAGE	1,500.00	149.00	198.00	.00	1,302.00	.86%
52200-320 OPERATING SUPPLIES	6,000.00	281.50	571.43	.00	5,428.57	.90%
52200-322 CHEMICALS	20,000.00	1,619.75	3,582.75	.00	16,417.25	.82%
52200-326 CLOTHING AND UNIFORMS	5,000.00	322.68	1,549.47	.00	3,450.53	.69%
52200-330 VEHICLE OPERATING EXPENSE	2,500.00	.00	2,443.93	.00	56.07	.02%
52200-331 FUEL EXPENSE	5,200.00	386.29	1,512.10	.00	3,687.90	.70%
52200-361 PUMP STATION REPAIR & MAINTENANCE	50,000.00	4,016.46	19,819.08	.00	30,180.92	.60%
52200-362 RESIDENTIAL PUMP REPAIR & MAINTENANCE	20,000.00	11,990.69	16,101.62	.00	3,898.38	.19%
52200-363 SEWER LINE REPAIR & MAINTENANCE	12,000.00	290.83	1,214.75	.00	10,785.25	.89%
52200-364 WASTEWATER PLANT REPAIR & MAINTENANCE	40,000.00	3,934.61	11,108.38	.00	28,891.62	.72%
52200-479 MISCELLANEOUS	350.00	.00	.00	.00	350.00	1.00%
52200-510 INSURANCE	21,000.00	3,150.37	9,910.24	.00	11,089.76	.52%
52200-533 MACHINERY & EQUIPMENT RENTAL	2,000.00	.00	591.91	.00	1,408.09	.70%
52200-540 DEPRECIATION	216,975.00	18,081.25	72,325.00	.00	144,650.00	.66%
52200-596 STATE PERMIT FEE	3,500.00	.00	3,460.00	.00	40.00	.01%
52200-613 2003 SEWER REV/TAX BOND	.00	.00	.00	.00	.00	.00%
52200-614 2013 REV/TAX REFUNDING BONDS	.00	6,386.00	6,386.00	.00	-6,386.00	.00%
52200-615 TLDA BONDS	.00	.00	.00	.00	.00	.00%
52200-621 RETIREMENT OF NOTES (PD/CT PROG & PDVE)	.00	.00	.00	.00	.00	.00%
52200-622 RETIREMENT OF COURT JUDGEMENT	.00	.00	.00	.00	.00	.00%
52200-633 INTEREST ON 2003 REV/TAX REFUNDING BON	.00	.00	.00	.00	.00	.00%
52200-634 INTEREST 2013 REV/TAX REFUND BOND	.00	.00	.00	.00	.00	.00%

funds available.
Should never have

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WARNING LETTER.

SEL: Year Fnd Acct Obj Gp Sub Loc. Pgm

TOWN OF MOUNT CARMEL
SEWER FUND
EXPENDITURE REPORT
REPORT DATE: 10/31/2014

PAGE: 2
Nov 19, 2014
10:20 AM

FROM: 2014 412 40000 000 00 000 0000 000
THRU: 2014 412 99999 999 00 000 0000 000

OCTOBER 2014

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WARNING LETTER.

ACCOUNT/DESCRIPTION.....	APPROPRIATION AMOUNT	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	AVAILABLE FUNDS	AVL FNDS %OF BUDG
52200-635 TIDA INTEREST	13,853.00	.00	4,898.45	.00	8,954.55	.64%
52200-642 INTEREST ON NOTES	230.00	.00	229.79	.00	.21	.00%
52200-643 INTEREST ON NOTES	12,338.00	.00	.00	.00	12,338.00	1.00%
52200-691 BANK SERVICE CHARGES	500.00	.00	.00	.00	500.00	1.00%
52200-940 EQUIPMENT	.00	.00	.00	.00	.00	.00%
52200-952 BFI SLUDGE DISPOSAL	8,000.00	1,635.57	1,635.57	.00	6,364.43	.79%
52200-955 BELT PRESS/ROTO ROOTER MAINTENANCE	3,000.00	.00	.00	.00	3,000.00	1.00%
52200-956 SEWER PLANT BLOWERS	5,000.00	507.45	507.45	.00	4,492.55	.89%
Total: SEWER	1,322,118.00	81,448.99	251,346.28	.00	1,070,771.72	.80%
Total: SEWER FUND	1,322,118.00	81,448.99	251,346.28	.00	1,070,771.72	.80%



STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
DIVISION OF LOCAL FINANCE
SUITE 1110 414 UNION STREET
NASHVILLE, TENNESSEE 37243-1402
PHONE (615) 532-7207 FAX (615) 532-5232

FEB 18 2014

February 10, 2014

Honorable Larry Frost, Mayor
Ms. Marian Sandidge, City Recorder
Town of Mount Carmel
P.O. Box 1421
Mount Carmel, TN 37377

Dear Mayor Frost and Ms. Sandidge:

This letter acknowledges receipt of the Town of Mount Carmel's amendments to the 2014 fiscal year budget on February 3, 2014. T.C.A. § 9-1-116 requires that funds must first be appropriated before they may be lawfully expended and that appropriations may not exceed the availability of funds. Various general statutes require municipalities in Tennessee to appropriate funds through an annual operating and capital budget ordinance approved by the local governing body before expending monies. Municipal Officials are responsible for maintaining a balanced budget throughout the fiscal year and amending their budgets in the manner prescribed by State statutes.

The Town also submitted budget amendments for the 2013 fiscal year budget that appeared to have been adopted after monies were expended. Tennessee statute requires that budget amendments for new or increased spending must be adopted by ordinance before spending takes place. Monies are required to be appropriated before they can be spent. Additionally, even if spending has been appropriated, monies must be available to support the spending.

T.C.A. § 9-21-403(c) prescribes that governments with outstanding notes provide proof to the Office of State and Local Finance that their budgets are kept balanced throughout the life of the notes. Please continue to monitor and appropriately amend the Town's budget to maintain compliance with the State Constitution and Statutes.

Sincerely,

Sandra Thompson
Director of State & Local Finance

Cc: Mr. Jim Arnette, Director of Local Government Audit, COT
Ms. Sheila Reed, Audit Manager, Division of Local Government Audit, COT

Enclosure: Budget Amendment FAQs



FAQS – PROCEDURES FOR AMENDING MUNICIPAL BUDGETS

Municipal budgets must be balanced throughout the fiscal year. This means that municipalities' expenditures cannot exceed revenues including debt service collected during the fiscal year. Municipalities must monitor their budgets throughout the budget year and make any necessary budget amendments to maintain a balanced budget paying all debt service.

1. When and how do municipalities amend their budgets?

Municipalities must amend their budgets by ordinance prior to increasing spending for any appropriation.

Tennessee Constitution Article 2 § 24, TENN. CODE ANN. § 9-1-116, Municipal Budget Law of 1982 (TENN. CODE ANN. §§ 6-56-203 & 6-56-208), General Law City Manager-Commission Charter (TENN. CODE ANN. § 6-22-124), and General Law Modified City Manager-Council Charter (TENN. CODE ANN. § 6-35-308)

2. Can a municipality amend a budget after the end of the fiscal year?

Monies must be appropriated prior to being spent. Budget amendments must be adopted to authorize increases in spending. No provision is made to permit the authority to spend after the fact.

Tennessee Opinion of the Attorney General No. 99-075

3. At what classification level are budget amendments made?

Municipal Budget Law of 1982 and General Law City Manager- Commission Charter

Municipal appropriations are made at the department, office, board, and agency level or organizational unit level. (TENN. CODE ANN. §§ 6-22-122 and 6-56-203(1))

General Law Modified City Manager-Council Charter

Municipal appropriations need not be in more detail than the fund level; but, may use a more detailed classification. (TENN. CODE ANN. § 6-35-307(b))

4. Do amendments need to show the source of funds (revenues, fund balance, reductions in other appropriations, or transfers) supporting any new spending?

Yes

Tennessee Constitution Article 2 § 24, TENN. CODE ANN. § 9-1-116, Municipal Budget Law of 1982 (TENN. CODE ANN. §§ 6-56-203 & 6-56-208), General Law City Manager-Commission Charter (TENN. CODE ANN. § 6-22-124), and General Law Modified City Manager-Council Charter (TENN. CODE ANN. § 6-35-308)

5. Can the expenditure amounts in the detailed budget or budgetary control accounts be less than the amount appropriated?

Yes, the appropriated amount is the maximum amount that may be spent for that appropriation. The amount appropriated cannot exceed available cash as estimated in the original budget ordinance and spending for appropriations cannot exceed monies available at the time of expenditure. A municipality may use control accounts which are less than the amount appropriated. A municipality cannot plan to spend more than appropriated.

Tennessee Constitution Article 2 § 24, TENN. CODE ANN. § 9-1-116, Municipal Budget Law of 1982 (TENN. CODE ANN. §§ 6-56-203 & 6-56-208), General Law City Manager-Commission Charter (TENN. CODE ANN. § 6-22-124), and General Law Modified City Manager-Council Charter (TENN. CODE ANN. § 6-35-308)

6. How are transfers made between appropriations in the same fund?

Municipal Budget Law of 1982

Transfers between departments, offices, boards, and agencies are by a budget amendment ordinance adopted by the governing body unless the governing body has delegated authority in the original budget ordinance for the budget officer to make transfers. When the authority is delegated by the governing body, it must set a maximum amount the budget officer may transfer. If authority has been delegated to the budget officer, the budget officer must report to the governing body the amount of any transfers between appropriations in the same fund at the next regular meeting. The report on the transfer must be entered in the minutes of that meeting. (TENN. CODE ANN. § 6-56-209)

Any transfer above the amount delegated to the budget officer must be by a budget amendment ordinance adopted by the governing body.

General Law City Manager- Commission Charter

Transfers between departments, offices, boards, and agencies within the same fund are by budget amendment ordinance. (TENN. CODE ANN. § 6-22-124(c))

General Law Modified City Manager- Council Charter

The city manager can make transfers between departments, agencies, or activities within each fund.
(TENN. CODE ANN. § 6-35-310)

7. How are transfers made between funds?

Transfers between funds are made by appropriating through the original budget ordinance or by a budget amendment ordinance from the sending fund to the receiving fund. A transfer is an expenditure for the sending fund and revenue for the receiving fund. **A TRANSFER IS NOT A LOAN BETWEEN FUNDS!** A transfer must be appropriated and included in the original budget ordinance or in a budget amendment ordinance before it can be executed. (TENN. CODE ANN. §§ 6-22-122, 6-35-308 and 6-56-203(1))

8. Do budget amendments have to be balanced?

Yes, budgets must remain balanced. Therefore increases in appropriations must be accompanied with an increase in revenues, a transfer of money from another fund, a decrease in cash (fund balance), or a decrease in the appropriations of another organizational unit(s) of the same fund.

**CASH ON HAND REPORT
TOWN OF MT. CARMEL
AS OF 10/31/2014**

GENERAL ACCOUNT

General		1,619,889.61	
Restricted Police Drug Reserve Fund	as 09/30/14 Actual	36,047.62	
Restricted State Street Aid (SSA)	as 09/30/14 Actual	119,178.05	
Required Fund Balance		*	1,061,149.09
			\$511,149 3 months fund balance, *
			\$550,000 needed to make to next year
Assigned FY2015 Budget	Retained Earnings	<u>474,164.00</u>	\$265,750 + 164,236+ 44,178
UNASSIGNED FUND BALANCE		-70,649.15	USED TO BALANCE BUDGET, ORD 14-419 & ORD 14-423

RESTRICTED SAVINGS ACCOUNTS

26007864	Capital Outlay General Fund	367,449.94
26007856	Emergency Fund General	58,669.11
26009175	Civil War Grant	752.51

SEWER ACCOUNT

Sewer		279,001.68	
Depreciation Fund As of 6/30/13		216,975.00	
Assigned FY 2015 Budget		<u>20,500.00</u>	\$20,000 + 500 used to balance budget and
UNASSIGNED FUND BALANCE		41,526.68	ordinance 14-419

RESTRICTED SAVINGS ACCOUNTS

26010140	Sewer Savings 2014	484,548.55
26007872	Capital Outlay Sewer Fund	206,616.31
26010090	Bond Reserve 2014	47,923.88

CURRENT INTEREST RATE AT BANK as of 5/17/13 0.05%



Town of Mount Carmel

LARRY FROST, MAYOR

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Mount Carmel Municipal Court

Honorable Terry Risner

OCTOBER 2014

MONTHLY MUNICIPAL COURT REPORT

Sessions of Court: October 1, 2014
October 15, 2014

Total Number of Receipts: 42

Summary of Assessments by Fund Type:

Certified Mail	\$	0.00
Clerk Fee	\$	744.00
Court Costs	\$	1,356.25
Driving without a License	\$	0.00
Education Fee	\$	24.00
Failure to Appear	\$	0.00
Fine	\$	0.00
Litigation Tax	\$	261.25
Municipal Fines	\$	960.25
Seat Belt Violations	\$	0.00
Child Restraint	\$	0.00
Returned Check Fee	\$	0.00
Kennel Fees	\$	50.00
Total fines collected	\$	3,365.75
<u>Less Total Deductions</u>		
Litigation Tax	\$	256.00
Education Fee	\$	22.80
Fines, Fees and Cost Dept. of Safety	\$	0.00
Motor Vehicle Enforcement	\$	0.00
TOTAL PAID TO THE STATE OF TENNESSEE:	\$	278.80
Total revenue for the Town of Mount Carmel:	\$	<u>3,086.95</u>

Prepared by Carol Marsh, Municipal Court Clerk
OCTOBER 2014